ERASMUS+ MOBILITY

LEARNING AGREEMENT for Studies (sms)

Academic Year 2016-2017

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| THE STUDENT |
| Surname: |  | Name: |  |
| Nationality: |  |
| Date of Birth: |  |
| Sex (M/F): |  |
| Email Address: |  |
| Phone Number: |  |
| Student ID Number: |  |
| Study Cycle [[1]](#footnote-1) (1st or 2nd or 3rd): |  |
| Subject Area Code [[2]](#footnote-2): |  |

|  |  |
| --- | --- |
| THE SENDING INSITUTION[[3]](#footnote-3) |  |
| Country code: |  | Erasmus+ Code: |   |
| Academic Programme: |  |
| Faculty: |  | Department: |  |
| Contact Person Name and Function: |  | Contact Person email/phone: |  |

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| THE RECEIVING INSTITUTION | OPEN UNIVERSITY OF CYPRUS |
| Address: | P.O. Box 12794, 2252, Nicosia, Cyprus | Country: | CY |
| Erasmus+ Code: | CY LEFKOSI 01 | Academic Programme: |  |
| Faculty: |  | Department: | International Relations, Development and Communications |
| Contact Person Name and Function: | Erato Ioanna SarriCoordinator of the International Relations, Development and Communications Services | Contact Person e-mail/phone: | Email: [erasmus@ouc.ac.cy](erasmus%40ouc.ac.cy)  sarri@ouc.ac.cy Phone: +35722411659/ 717 |

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| Section to be completed BEFORE THE MOBILITY |
| 1. DETAILS OF THE PROPOSED STUDY PROGRAMME AT THE OPEN UNIVERSITY OF CYPRUS
 |
| Mobility Period | From: (day/month/year) | To: (day/month/year) |
| Table A: Study Programme Abroad |
| Educational Component Code[[4]](#footnote-4)  | Educational Component - Course Unit Title (as indicated in the course catalogue) at the Open University of Cyprus | Semester (Fall/Spring) | Number of ECTS Credits to be awarded upon successful completion  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | Total: ……………. |
| Web link(s) to the course catalogue at the receiving institution describing the learning outcomes: |
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| Table B: Educational components in the student’s degree that would normally be completed at the sending institution and which will be replaced by the study at the Open University of Cyprus [[5]](#footnote-5) |
| Educational Component Code | Course Unit Title (as indicated in the course catalogue) at the sending institution | Semester (Fall/Spring) | Number of ECTS Credits  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| *If necessary, add extra rows or continue the list on a separate sheet.* |
| If the student does not complete successfully some educational components, the following provisions will apply: |
| *Please specify or provide web link(s) to the relevant information* |

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| Language Competence of the Student: The level of language competence [[6]](#footnote-6) in English (the main language of instruction) that the student has or agrees to acquire by the start of the study period is: |
| Level: (please tick the appropriate box) | A1 [ ]  A2 [ ]  B1 [ ]  B2 [ ]  C1 [ ]  C2 [ ]  |
| 1. RESPONSIBLE PERSONS
 |
| SENDING INSTITUTION: |
| Name: |  |
| Function: |  |
| Email:  |  | Phone Number: |  |
| RECEIVING INSTITUTION: |
| Name: | Andrea Sakka |
| Function: | Mobility Office – International Relations, Development and Communications Services |
| Email:  |  | Phone Number: |  |

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| 1. COMMITMENT TO THE THREE PARTIES
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| By signing this document, the Student, the Sending Institution and the Receiving Institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement.The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the Student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.The Student and Receiving Institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period. |
| The studentStudent’s signature  |  | Date:  |  |
| The sending institutionResponsible person’s signature  |  | Date:  |  |
| The receiving institutionResponsible person’s signature |  | Date:  |  |

Section to be completed DURING THE MOBILITY

#### **CHANGES TO THE ORIGINAL LEARNING AGREEMENT (*IF ANY*)**

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| 1. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME
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| Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad |
| Component code (if any) at the Receiving Institution | Component title (as indicated in the course catalogue) at the Receiving Institution | Deleted component*[tick if applicable]* | Added component*[tick if applicable]* | Reason for change[[7]](#footnote-7) | Number of ECTS credits to be awarded by the Receiving Institution upon successful completion of the component |
|  |  | □ | □ |  |  |
|  |  | □ | □ |  |  |
|  |  | □ | □ |  |  |
|  |  Total: ………… |
| The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme. |
| Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons |

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| 1. CHANGES IN THE RESPONSIBLE PERSON(S), if any:
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| New responsible person at the Sending Institution:Name: Function: Phone number: E-mail:  |
| New responsible person at the Receiving Institution:Name: Function: Phone number: E-mail:  |

Section to be completed AFTER THE MOBILITY

#### **RECOGNITION OUTCOMES**

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| 1. MINIMUM INFORMATION TO INCLUDE IN THE RECEIVING INSTITUTION'S TRANSCRIPT OF RECORDS
 |
| Start and end dates of the study period: from *[day/month/year]* till *[day/month/year]* |
| Table E: Academic Outcomes at Receiving institution  |
| Component code*(if any)*  | Component title (as indicated in the course catalogue) at the receiving institution | Was the component successfully completed by the student? [Yes/No] | Number of ECTS credits  | Receiving institution grade |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Total: ………… |  |
| *[Signature of responsible person in receiving institution and date]*  |

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| 1. MINIMUM INFORMATION TO INCLUDE IN THE SENDING INSTITUTION'S TRANSCRIPT OF RECORDS
 |
| Start and end dates of the study period: from *[day/month/year]* till *[day/month/year]* |
| Table F: Recognition outcomes at the sending institution |
| Component code*(if any)*  | Title of recognised component (as indicated in the course catalogue) at the sending institution  | Number of ECTS credits  | Sending institution grade, if applicable |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | Total: ………… |  |
| *[Signature of responsible person in sending institution and date]*  |

1. The cycle levels correspond to: 1st cycle = Bachelor, 2nd Cycle = Master and 3rd Cycle = PhD [↑](#footnote-ref-1)
2. Please check [The ISCED-F 2013 search Tool](http://ec.europa.eu/education/tools/isced-f_en.htm) [↑](#footnote-ref-2)
3. In cases where the sending institution is in Greece, the form can be completed in the Greek Language [↑](#footnote-ref-3)
4. An educational component is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment such as a course, module, seminar, laboratory work, practical work, preparation/research for thesis, mobility window or free electives. [↑](#footnote-ref-4)
5. Note that no one to one match with Table A is required. Where all credits are recognized as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see annexed Guidelines). [↑](#footnote-ref-5)
6. For the Common European Framework of Reference for Languages (CEFR) please visit

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-6)
7. 7 Reasons for exceptional changes to study programme abroad:

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| *Reasons for deleting a component* | *Reason for adding a component* |
| A1) Previously selected educational component is not available at receiving institution | B1) Substituting a deleted component |
| A2) Component is in a different language than previously specified in the course catalogue | B2) Extending the mobility period |
| A3) Timetable conflict | B3) Other (please specify) |
| A4) Other (please specify) |  |

 [↑](#footnote-ref-7)